

## **IMPORTANT: PLEASE READ CAREFULLY**

You should have already produced certain financial information to your credit counselor. However, you **must also bring the following documentation with you to the mediation:**

### **CHECKLIST**

- \_\_\_\_\_ 1. **All bank statements for all of your bank accounts dated after the date you attended credit counseling.** If you do not have copies, contact your bank to obtain copies in advance of the mediation.
  
- \_\_\_\_\_ 2. **All of your paystubs dated after the date you attended credit counseling,** if any. If you are self-employed, bring your Profit and Loss Statement for the prior year and the last calendar quarter and same **must be signed and dated.**
  
- \_\_\_\_\_ 3. **Federal Income Tax Returns for the past two (2) years** with all schedules/attachments to your tax return and W-2's. The tax returns **must be signed and dated.** If the Federal Income Tax Return was not filed, a copy of the Extension filed with the IRS and the extension **must be signed and dated.**
  
- \_\_\_\_\_ 4. All other documents previously requested by the Plaintiff/Lender/Bank, completed, signed and dated. Please bring all previously produced documentation.
  
- \_\_\_\_\_ 5. A copy of any applications you may have completed for the Home Affordable Modification Program (HAMP) or any other programs.
  
- \_\_\_\_\_ 6. All documents that show your monthly income and your current monthly expenses and bills.
  
- \_\_\_\_\_ 7. Any documents that reflect any other sources of monthly income you receive from any one (example: money from family, friends or tenants). Notarized letters from such individuals may be helpful.
  
- \_\_\_\_\_ 8. Any other documentation that you believe may be helpful to resolve your dispute with the Plaintiff/Lender/Bank.
  
- \_\_\_\_\_ 9. Current Hardship Letter if applicable.
  
- \_\_\_\_\_ 10. Updated Financial Worksheet.